



British Embassy  
Prishtina



**Memorandum of Understanding  
between the  
Municipality of Prishtina  
and  
EC Ma Ndryshe  
and  
British Embassy in Prishtina**

Municipality of Prishtina and EC Ma Ndryshe, have reached an agreement to establish a cooperation on the project entitled “Online Transparency of Prishtina Municipality” hereinafter referred to as: “Project”, with the support of the British Embassy in Prishtina.

1. The details of this cooperation are set in the Accountable Grant Agreement for the Project along with the purpose of this technical cooperation, as set in the “Project” which is attached to this Memorandum.
2. The Project will be implemented by EC Ma Ndryshe, non-governmental organization based in Prizren, Municipality of Prizren, Str. Saraqet 5 and in Prishtina, Municipality of Prishtina, Str. Perandori Dioklician 14 (5<sup>th</sup> floor).
3. Municipality of Prishtina and EC Ma Ndryshe, through this Memorandum which is guaranteed by British Embassy in Prishtina, pledge to take over the following responsibilities

**Responsibilities of Municipality of Prishtina**

Municipality of Prishtina, respectively the Mayor of Prishtina and the Executive (Heads of Departments), for the effective implementation of the Project, pledge to take following responsibilities:

- Will be a strategic partner in implementation of the Project, through a transparent and close cooperation with the monitoring organization;
- Will offer unlimited access to information and documents for the monitoring staff of the organization, as foreseen with the Law on Access to Public Documents;
- Will offer access for the monitoring staff, to enter the Municipal facilities as needed;
- Will offer access and facilitate their presence in the meetings that are open to the public (Mayors meetings with directors, Committee Meetings, plenary sessions of the Municipal Assembly, etc.).

**Responsibilities of the implementing organization**

EC Ma Ndryshe will implement all the activities as foreseen in the “Project”. EC Ma Ndryshe will monitor the work of the Municipal bodies in Prishtina, in particular the executive bodies of the Municipality (Mayor and the Directors). EC Ma Ndryshe in order to implement its project effectively pledges to perform the following:

- Will carry out the monitoring of the municipality with highest research standards and with professionalism, and the results will be fact based only,
- Will ensure a consistent and permanent dialogue, on issues which are researched and monitored, with municipal officials and bodies, and ensures to work on finding solutions to benefit the parties,



British Embassy  
Prishtina



- Will provide technical and professional assistance for the urbanism sector of the Municipality of Prishtina,
  - Will ensure that it will consult and will take into account the views of municipal officials on the issues monitored, prior to publishing the findings in the media,
  - Will translate all monitoring findings into recommendations aiming to improve the performance of the local government in Prishtina.
4. The first Project be implemented during the period November 1, 2013– March 31, 2014. All parties involved will consider the extension of the project towards the end of the implementation of the project.
  5. In case changes occur, and the value of the project is at stake/risk, always taking into account the position of the Government of United Kingdom and/or the Municipality of Prishtina, parties involved in the implementation of the project will consider to resolve the issues which arise through an open and mutual understanding, and will come to an agreement for future steps to be taken. In case there are substantial changes, the Government of United Kingdom reserves the right to end and stop its contribution in this Project.
  6. All the communications related to this Memorandum of Understanding and the Project should be directed to: **NAME OF THE OFFICIAL**, Municipality of Prishtina; Hajrulla Ceku, Executive Director, EC Ma Ndryshe in coordination with Miranda Shala, Project Officer, British Embassy in Prishtina.
  7. If the above mentioned articles and the Accountable Grant Agreement for the Project (attached) are acceptable for the Municipality of Prishtina and EC Ma Ndryshe this Memorandum will consider this agreement concluded and acceptable for all undersigned parties.

For Municipality of Prishtina

For EC Ma Ndryshe

---

**Shpend Ahmeti**  
Mayor

---

**Hajrulla Çeku**  
Executive director

Confirmed by:  
For British Embassy

---

**Ian Cliff**  
Ambassador

**Prishtina, march 2014**